

ORDINANCE NO. 2020-028

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF CLEBURNE, STATE OF ARKANSAS; AN ORDINANCE TO BE ENTITLED: “AN ORDINANCE TO ESTABLISH THE NUMBER OF POSITIONS AND STARTING SALARIES FOR NON-ELECTED COUNTY POSITIONS”.

WHEREAS, there is need to revise the County’s number of positions and starting salaries for non-elected County positions.

NOW, THEREFORE, BE IT ENACTED BY THE QUORUM COURT OF CLEBURNE COUNTY, ARKANSAS:

**Section 1.** The following shall be the authorized positions, number of positions, and starting salary for each non-elected position of the County Government for calendar year 2021.

**COUNTY JUDGE**

*Administrative Assistant (1).....	\$30,363.75
*Stipend/Digital, Grant, Economic Development.....	\$1,750.00
Chief Deputy Clerk (1).....	\$27,333.75

**COUNTY CLERK**

Administrative Deputy Clerk/HR Clerical (1) .....	\$30,363.75
Chief Deputy Clerk (1).....	\$27,333.75
Deputy Clerk (1) .....	\$25,288.75

**CIRCUIT CLERK**

Chief Deputy Clerk (1).....	\$27,333.75
Deputy Clerk (6) .....	\$25,288.75

**TREASURER**

Chief Deputy Clerk (1).....	\$27,333.75
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**COLLECTOR**

Chief Deputy Clerk (1).....	\$27,333.75
Deputy Clerk (3) .....	\$25,288.75

**ASSESSOR**

Chief Deputy Clerk (1).....	\$27,333.75
Deputy Clerk (1) .....	\$25,288.75
Mapper/Abstractor II (1).....	\$30,363.75
Mapper/Abstractor I (1) .....	\$27,333.75
Mineral Resource Clerk (1).....	\$27,333.75

**SHERIFF’S OFFICE**

*Deputy (25) .....	\$29,212.50
*Chief Deputy (1) Stipend .....	\$6,000.00
*Patrol Lieutenant (1) Stipend .....	\$2,000.00
*Patrol Sergeant (1) Stipend .....	\$1,500.00
*Patrol Corporal (3) Stipend .....	\$500.00
*CID Lieutenant (1) Stipend.....	\$2,000.00
*Detective (3) Stipend .....	\$1,500.00
Sheriff’s Administrative Assistant (1).....	\$28,987.50

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Chief Deputy Clerk (1).....	\$27,333.75
Deputy Clerk (3) .....	\$25,288.75

**COUNTY GENERAL JAIL/JAIL-MAINTENANCE**

*Jailer (18) .....	\$25,712.50
*Jail Administrator (1) Stipend .....	\$7,000.00
*Corporal (3) Stipend .....	\$1,000.00
*Medical Assistant (1) Stipend .....	\$1,000.00
Deputy Clerk (1) .....	\$25,288.75

**DISTRICT COURT**

District Court Clerk (1) .....	\$27,833.75
Deputy Clerk (4) .....	\$25,288.75

**OEM/CIVIL DEFENSE**

OEM Coordinator (1).....	\$28,576.56
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**LANDFILL**

Landfill Operator (1) .....	\$27,333.75
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**VETERANS OFFICE**

Veteran Service Officer (1)	\$27,333.75
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**MAINTENANCE AND JANITORS**

Maintenance Supervisor (1) .....	\$28,462.50
Maintenance/Janitor (1) .....	\$27,462.50
Janitor (1) .....	\$26,872.50

**911/CELL PHONE**

911 Coordinator (1).....	\$29,646.25
*Dispatch (9).....	\$24,962.50
*Dispatch Supervisor (1) Stipend .....	\$1,000.00

**COUNTY ROAD DEPARTMENT**

Road Foreman (1) .....	\$32,363.75
Office Manager (1).....	\$29,462.50
Assistant Road Foreman (1).....	\$29,348.75
Shop Foreman/Mechanic (1).....	\$29,348.75
*Mechanics (2).....	\$28,333.75
Patching Operator (1).....	\$27,333.75
*Truck/Fuel Drivers (7) .....	\$27,333.75
*Operators (16) .....	\$27,333.75
Community Work Supervisor (1).....	\$27,333.75
Laborer (1) .....	\$24,962.50
*With five (5) years' experience at hire.....	\$28,845.00

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**PART-TIME EMPLOYEES**

The rate for all part-time employees is \$11.00-\$12.00 per hour. Rate will be determined by department head. Departments deviating from this range of hourly compensation must notify the county judge in writing explaining the deviation.

**Section 2.** The starting salaries for existing full-time county employees changing to a position with a different salary should be the established starting salary for the new position plus 50% of all cost of living raises received by the employee in the employee's former position(s) through budget year 2018 plus 75% of the cost of living raise received by the employee for budget year 2019 and hereafter until such time as this percentage may change.

If any employee who is currently receiving a step-raise changes positions, or is reassigned to another position which is under the step-raise compensation scheme, that employee shall be entitled to carry over one-half (1/2) of the step raises to which he/she is receiving at the time of the change. This step-raise carryover shall only be allowed when an employee transfers from one step-raise position to another step-raise position.

A switch in rank/position from within the Sheriff's Office to another rank/position within the Sheriff's Office, or a switch in rank/position from within the Jail to another rank/position within the Jail, shall not be considered a change in position for purposes of this ordinance or for purposes of recalculating step raises or cost of living raises.

**Section 3.** In the event that any provision of this Ordinance or the application thereof to any person or circumstance is held to be invalid, such invalidity shall not affect the other provisions or application to this Ordinance, which can be given effect without the invalid provision or application and to this end the provisions of this Ordinance are declared to be severable.

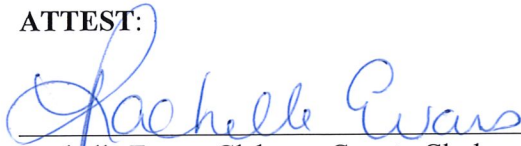
**Section 4.** All Ordinances and parts of Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**EMERGENCY CLAUSE**

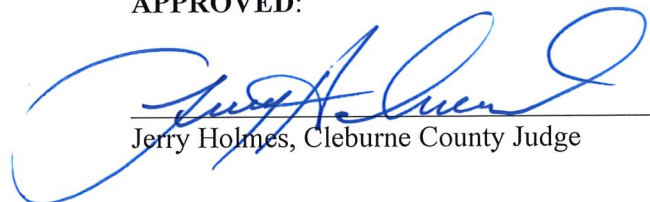
The Quorum Court hereby finds and determines an immediate clarification of County policy is required to resolve this issue and protect the financial integrity of County Government; therefore, an emergency is hereby declared to exist and this Ordinance being necessary for the preservation of the public peace, health and safety shall be in effect from and after its passage and approval.

**PASSED AND ADOPTED** this 19th day of November 2020.

**ATTEST:**

  
Rachelle Evans, Cleburne County Clerk

**APPROVED:**

  
Jerry Holmes, Cleburne County Judge

Recorded: Book E Page(s) ORD 224-226