



# Makers Market on the Square

## Application 2021

Please Print:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Description of items to be sold

\_\_\_\_\_

\_\_\_\_\_

If new applicant, please submit 2 pictures.

Number of booth/s: \_\_\_\_\_. Booth fee is \$10.00 per booth per Saturday. Hours are from 9 am to 2 pm. Be set up by 9 a.m.

May 1 \_\_\_\_\_ May 15 \_\_\_\_\_

June 5 \_\_\_\_\_ June 19 \_\_\_\_\_

Sept 4 \_\_\_\_\_ Sept 18 \_\_\_\_\_

Oct 2 \_\_\_\_\_ Oct 16 \_\_\_\_\_

A signed application constitutes a contract to follow and be bound by Revive Heber Springs rules and regulations and is a commitment to participate if accepted. Violations of rules and regulations prior to, during or at the end of the show will result in loss of exhibitor space without refund. Applicant certifies that photos submitted accurately depict applicant's materials. Applicant certifies that photos submitted are the product of the applicant. Applicant will not be considered if: this form is incomplete, unsigned or received without correct fee and pictures. By signing this application, vendor agrees that if accepted this application represents the entire agreement between parties with respect to the subject matter, terms and conditions herein. I have read the above regulations for the Heber Springs Makers Market, and I agree to abide by all of them with no exceptions, and do hereby contract space, if accepted for the 2020 festival. **All Fees are non refundable.**

Mail to: Revive Heber Springs 103 S. 3<sup>rd</sup> St Heber Springs, AR 72543

Email: [revivehebersprings@gmail.com](mailto:revivehebersprings@gmail.com)

Phone: 501-206-9866

FB page: <https://www.facebook.com/hsmakersmarket/>

Make checks payable to: HS Chamber Foundation with Revive HS on the memo line

Date: \_\_\_\_\_

Vendor Signature: \_\_\_\_\_

### Rules and Regulations:

1. Exhibitors must furnish their own tent, tables, chairs, extension cords, etc.
2. All displays should be designed and constructed in good taste.
3. Booth spaces are 10' deep by 12' across with minimal footage available for storage. If an exhibitor needs more than the space allotted, two booth spaces must be purchased.
4. Exhibitors must bring enough stock for the entire show. Booth must be open Saturday from 9 a.m. to 2 p.m.
5. Exhibitors must check-in between 8 a.m. – 9 a.m.
6. Exhibitors are responsible for collecting, reporting, and paying all sales taxes collected to the appropriate revenue department.
7. Vendors may not sublet booths.
8. Only pre-packaged food can be sold in the Makers Market area and must be handled in accordance to the County and State Health Departments rules and regulations
9. If you sell pre-packaged food items, you must provide a copy of you Proof of Liability Insurance, once accepted, naming Makers Market and Revive Heber Springs as additional insured on the Policy.
10. Vehicles and storage trailers are not allowed to be used as a booth or in your booth.
11. All crafter/vendors vehicles and trailers must be moved to the vendor parking area.
12. No refunds will be given due to inclement weather. Rain or shine the festival will go on as planned and exhibitors are required to be present for the entire festival. If a decision is made regarding the festival based on weather, exhibitors will be notified accordingly in a timely manner through the Makers Market on the Square Facebook page.
13. Makers Market and Revive Heber Springs will not be held responsible in any way for loss or damage to a participants' property. Each exhibitor will be responsible for securing their booth.
14. Makers Market and Heber Springs Revive are expressly released from any loss, injury or damage to persons or property
15. Exhibitors are responsible for keeping their assigned area clean and orderly.
16. Active solicitation outside assigned booth is prohibited.
17. The Makers Market Committee or Heber Springs Revive shall decide at any time before \_\_\_\_\_ or during \_\_\_\_\_ Makers Market whether an item or product can be sold at a booth or on the premises. This

decision might happen if considered objectionable to the public, inappropriate for a family event or if the items are not listed on the application. Please list every item to be sold. Items cannot be added after acceptance.

18. If a Makers Market official informs a vendor that an item or product cannot be sold, the item must immediately be removed from the booth or exhibit area and from the Makers Market premises. Failure to do so could result in the removal of the vendor and loss of the booth space.

19. A signed application constitutes a contract to follow all rules and regulations and is a commitment to participate, if accepted.

*Any violation of the rule and regulation in the packet at any time may result in the loss of exhibit space for the duration of the show without refund and the exhibitor may be excluded from future Makers Markets.*

### Application Process:

1. A signed application is a commitment to participate personally, if accepted.
2. Complete and sign the Heber Spring Makers Market application.
3. Applications must be accompanied by photos of items or products to be sold once per year.
4. Submit proper payment in the form of cash, check or money order. This payment is due the date for which you are setting up.
5. In the event a check is returned due to insufficient funds, we will make every effort to contact you before the check will be re-deposited and the applicant will be assessed a \$25.00 returned check fee. This fee must be paid before festival check-in. If check is returned for a second time, artist will void festival eligibility.
6. Photos may be individual or pasted onto a page and printed out to be included with the application. Please include a minimum of three (3) to five (5) images of products or items for sale. More than one product can be included in an image. All products must be fully visible in an image.
7. Photos must be submitted, even if the applicant is a previous vendor.
8. If a vendor fails to comply with any rules or regulations, they will be dismissed from the festival and all future festivals.